# SECURITIES AND EXCHANGE COMMISSION 

WASHINGTON, D.C. 20549
FORM 10-Q
(Mark One)
[X] QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15 (d) OF SECURITIES EXCHANGE ACT OF 1934

For the quarterly period ended February 27, 1999
[ ] TRANSITION REPORT PURSUANT TO SECTION 13 OR 15 (d) OF SECURITIES EXCHANGE ACT OF 1934

For the transition period from $\qquad$ to $\qquad$
Commission file no. 1-11107
FRANKLIN COVEY CO.
(Exact name of registrant as specified in its charter)

| Utah <br> (State of incorporation) | (I.R.S. Employer$87-0401551$ <br> Identification No.) |
| :--- | :---: | :---: |
| 2200 West Parkway Boulevard  <br> Salt Lake City, Utah <br> (Address of principal executive offices) $84119-2331$ <br> (Zip code) <br> Registrant's telephone number, <br> including area code: (801) 975-1776 |  |

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

$$
\begin{array}{lr}
\text { Yes } & \text { X } \\
\text { No } & ---
\end{array}
$$

Indicate the number of shares outstanding of each of the issuer's classes of Common Stock as of the latest practicable date:

$$
20,339,743 \text { shares of Common Stock as of April 7, } 1999
$$

Current assets:

Cash and cash equivalents
\$
32,637
\$ 27,760

56,477
59,154
2, 016
18,212
168,496
124,609
267, 893
27,115

83, 621
47,799
16,113
175,293
127, 268
270,202
24, 514

August 31 1998
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## LIABILITIES AND SHAREHOLDERS＇EQUITY

Current liabilities：
Accounts payable
Accrued acquisition earnouts
Income taxes payable
Current portion of long－term debt and capital lease obligations Other current liabilities

Total current liabilities

Line of credit
Long－term debt and capital lease obligations，less current portion Deferred income taxes

Total liabilities

Shareholders＇equity：
Common stock，\＄0．05 par value，40，000，000
shares authorized，27，055，894 shares issued
Additional paid－in capital
Retained earnings
Deferred compensation
Accumulated other comprehensive loss（Note 3）
Treasury stock at cost，6，098，169 and 4，813，242 shares

Total shareholders＇equity
\＄18，127

3，594
45， 260
66，981
61，500
89， 855
35，165
253，501
－－－－－－－－－

1，353
234， 527
227，242
（549）
$(1,323)$
$(126,638)$

334， 612
\＄－－－－－－－－－
\＄
＝＝＝＝＝＝＝＝＝＝
\＄27，417
12，960
5，900
4，350
42，726
93， 353
35， 000
91， 413
35， 857
255，623
－．－．－．－．－．

1，353
238， 052
209，772
（843）
$(2,250)$
$(104,430)$

341， 654
－－－－－－－－－
597，277
＝＝＝＝＝＝＝＝＝
（See Notes to Consolidated Condensed Financial Statements）



FRANKLIN COVEY CO.

## NOTES TO CONSOLIDATED CONDENSED FINANCIAL STATEMENTS <br> (unaudited)

NOTE 1 - BASIS OF PRESENTATION
During the first quarter of fiscal 1999, the Company adopted a modified $52 / 53$ week reporting year that will end on August 31, 1999. Correspondingly, fiscal quarters will generally consist of 13 -week periods that for fiscal 1999 will end on November 28, 1998, February 27, 1999 and May 29, 1999. This change did not affect the number of business days in the quarter ended February 27, 1999 compared to the quarter ended February 28, 1998. However, the six months ended February 27, 1999 contains one less business day than the six months ended February 28, 1998.

The attached unaudited consolidated condensed financial statements reflect, in the opinion of management, all adjustments (which include only normal recurring adjustments) necessary to present fairly the financial position and results of operations of the Company as of the dates and for the periods indicated

Certain information and footnote disclosures normally included in financial statements prepared in accordance with generally accepted accounting principles have been condensed or omitted pursuant to Securities and Exchange Commission rules and regulations. The Company suggests the information included in this report on Form $10-Q$ be read in conjunction with the financial statements and related notes included in the Company's Annual Report to Shareholders for the fiscal year ended August 31, 1998.

The results of operations for the quarter and six months ended February 27, 1999 are not necessarily indicative of results for the entire fiscal year ending August 31, 1999.

In order to conform with the current period presentation, certain reclassifications have been made in the prior period financial statements.

NOTE 2 - INVENTORIES
Inventories are comprised of the following (in thousands):


Effective September 1, 1998, the Company adopted Statement of Financial Accounting Standards No. 130, "Reporting Comprehensive Income." This statement establishes standards for the reporting and display of comprehensive income and its components. Comprehensive income includes net income and other revenues, expenses, gains and losses that are excluded from net income but are included as components of shareholders' equity. Comprehensive income for the Company is as follows (in thousands):

|  | Quarter Ended |  |  |  | Six Months Ended |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | $\begin{gathered} \text { February } 27, \\ 1999 \end{gathered}$ |  | $\begin{gathered} \text { February } 28, \\ 1998 \end{gathered}$ |  | $\begin{gathered} \text { February } 27, \\ 1999 \end{gathered}$ |  | $\begin{gathered} \text { February 28, } \\ 1998 \end{gathered}$ |  |
|  | (unaudited) |  |  |  | (unaudited) |  |  |  |
| Net income | \$ | 6,557 | \$ | 12,462 | \$ | 17,470 | \$ | 23,993 |
| Other comprehensive income (loss): |  |  |  |  |  |  |  |  |
| Foreign currency translation adjustments |  | (114) |  | 131 |  | 927 |  | (447) |
| Comprehensive income | \$ | 6,443 | \$ | 12,593 | \$ | 18,397 | \$ | 23,546 |

NOTE 4 - NET INCOME PER COMMON SHARE
Basic earnings per share ("EPS") is calculated by dividing income from continuing operations by the weighted-average number of common shares outstanding for the period. Diluted EPS is calculated by dividing income from continuing operations by the weighted-average number of common shares outstanding plus the assumed exercise of all dilutive securities using the treasury stock method. Significant components of the numerator and denominator used for Basic and Diluted EPS are as follows (in thousands, except per share amounts):


NOTE 5 - CHANGE IN ACCOUNTING PRINCIPLE
During the first quarter of fiscal 1998, the Emerging Issues Task Force ("EITF") of the Financial Accounting Standards Board ("FASB") issued consensus ruling 97-13 which requires certain business reengineering and information technology implementation costs to be expensed as incurred rather than capitalized. In addition, because the change was retroactive, any previously capitalized costs that were addressed by EITF 97-13 were written off and recorded as a cumulative adjustment in the Company's quarter ended November 30, 1997.

The Company is currently involved in a business reengineering and information system implementation project (the "Project") and has accounted for such costs in accordance with EITF 97-13 and other related accounting pronouncements. The Company expects that the majority of the remaining costs associated with the Project will qualify for capitalization in accordance with EITF 97-13.

NOTE 6 - SHAREHOLDERS' EQUITY
During the quarter ended February 27, 1999, the Company purchased 386,000 shares of its common stock for $\$ 5.9$ million. For the six months ended February 27, 1999, the Company has purchased 1.5 million shares of its common stock for $\$ 26.7$ million. Of this amount, 130,000 shares were purchased from an officer of the Company for $\$ 17.63$ per share when the concurrent market price was $\$ 17.88$ per share. An additional 92,000 shares were purchased from a former officer and director for $\$ 12.75$ per share when the concurrent market price was $\$ 13.00$ per share. The Company also issued 208,000 shares of treasury stock in connection with stock option exercises and the employee stock purchase plan during the six months ended February 27, 1999.

Subsequent to February 27, 1999, the Company purchased 633,000 shares of its common stock for $\$ 6.0$ million. All shares were acquired for fair market value on the date of purchase.

In October 1998, the Board of Directors approved the purchase of up to 2.0 million shares of the Company's common stock. As of March 29, 1999, the Company had 1.0 million shares remaining for purchase under the current plan.

## NOTE 7 - SALE OF PUBLISHERS PRESS

During the quarter ended February 27, 1999, the Company signed a letter of intent to sell its commercial printing division of Publishers' Press. The Company will retain printing operations related to the production of its planners and other related products. The purchase price and other elements of the transaction are subject to normal due diligence and regulatory reviews. The transaction is expected to be closed by the end of May 1999.


#### Abstract

The following discussion should be read in conjunction with the Consolidated Financial Statements, the Notes thereto and the Management's Discussion and Analysis included in the Company's Annual Report to Shareholders for the fiscal year ended August 31, 1998.


## RESULTS OF OPERATIONS

During the first quarter of fiscal 1999, the Company organized its operations into the following three Strategic Business Units ("SBUs"):

> Consumer Products
> Training and Education
> International

The Consumer Products SBU is responsible for distribution of the Company's products through retail stores, catalog sales, mass markets, contract stationers, Productivity Plus, technology and the Internet. The Training and Education SBU, which includes Premier Agendas ("Premier") and Personal Coaching, is responsible for training, consulting and implementation services, and delivery of products to corporations, business, government and educational institutions. The International SBU is responsible for products and services delivered outside the United States. In addition to these SBUs, the Company defined four support units which provide essential operating and administrative support services to the SBUs. The support units are comprised of Finance, Legal, Information Systems, and Manufacturing and Distribution. The Company anticipates that this organizational alignment will allow the Company to more proactively meet the needs of its customers.

The following table sets forth selected data concerning sales of the Company's SBUs (dollars in thousands):

| Quarter Ended |  |  |  | Six Months Ended |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| $\begin{gathered} \text { February } 27, \\ 1999 \end{gathered}$ |  | $\begin{aligned} & \text { uary } 28, \\ & 1998 \end{aligned}$ | Variance \% |  | $\begin{aligned} & \text { bruary } 27, \\ & 1999 \end{aligned}$ |  | $\begin{aligned} & \text { ruary } 28 \\ & 1998 \end{aligned}$ | Variance \% |
| (unaudited) |  |  |  | (unaudited) |  |  |  |  |
| \$ 80,946 | \$ | 80,166 | 1 | \$ | 157,827 | \$ | 157, 817 | 0 |
| 35, 065 |  | 39,737 | (12) |  | 75,645 |  | 83,180 | (9) |
| 14,010 |  | 10,777 | 30 |  | 28,711 |  | 23, 048 | 25 |
| 7,068 |  | 7,884 | (10) |  | 15,268 |  | 18,438 | (17) |
| \$ 137,089 | \$ | 138,564 | (1) | \$ | 277,451 | \$ | 282,483 | (2) |

Quarter Ended February 27, 1999 Compared with the Quarter
Ended February 28, 1998
Consumer Products sales increased $\$ 0.8$ million, or $1 \%$, compared to the prior year. Sales increases from the Company's retail stores, mass market and contract stationer channels, technology-related products and the Internet channel were offset by decreases in sales from Productivity Plus and catalog operations. Retail store sales increased due to the addition of eight new stores and a 1\% increase in comparable store sales. At February 27, 1999, the Company was operating 125 retail stores compared to 117 stores at February 28, 1998. The Company also had increased sales from mass marketing and contract stationer channels due to increased demand and new marketing and distribution agreements. However, based upon pricing and profitability concerns, the Company is reevaluating any future product sales activity in its mass market channel. In addition, technology sales increased primarily due to an increase in demand for
electronic-based organizers, including items such as the Palm V(TM) by 3Com(R) and the Company's Franklin Planner(TM) software (formerly "Ascend"). Sales from the Internet channel have increased due to general changes in consumer buying habits and ongoing enhancements to the Company's electronic commerce infrastructure. Increased sales from these channels were offset by a decrease in sales from Productivity Plus and the catalog. Productivity Plus, which sells product primarily to the government, continues to be adversely affected by changes in the government procurement process. A portion of the decrease in catalog sales, and slower than expected comparable store sales, is attributable to sales growth from other distribution channels including mass markets, contract stationers and the Internet.

Training and Education sales decreased by $\$ 4.7$ million, or $12 \%$, compared to the prior year. Training sales decreased primarily due to decreased core training program sales, primarily from corporate/on-site programs for leadership training. In addition, book royalties decreased due to the timing of royalties from the "7 Habits of Highly Effective Families" book that was released in fiscal 1998. These decreases were partially offset by growth from new business in the network marketing channel.

International sales increased by $\$ 3.2$ million, or $30 \%$, compared to the prior year. The increase was primarily due to the acquisition of King Bear, a former licensee located in Japan, which added $\$ 2.7$ million in sales to the quarter ended February 27, 1999. The Company also recognized increased product and training sales in the United Kingdom, Australia, Canada and Mexico. Offsetting these increases were generally weaker exchange rates, which adversely affected reported sales.

Other sales, which consist primarily of the Company's commercial printing services and fitness training sales, decreased $\$ 0.8$ million, or $10 \%$, compared to the prior year. The decrease was primarily due to the sale of the Company's Institute of Fitness, which recognized $\$ 1.3$ million of sales during the second quarter of fiscal 1998, but was sold during the fourth quarter of fiscal 1998. The decrease resulting from the Institute of Fitness sale was partially offset by increased commercial printing sales at Publishers Press.

Gross margin was $57.7 \%$ of sales for the quarter ended February 27, 1999, compared to $61.4 \%$ for the prior year. During the current quarter, the Company's gross margin was adversely affected by changes in product mix, decreased core training volume, costs associated with a mass marketing agreement, product discounting and decreased book royalties. The Company's product mix was affected by a decrease in high-margin planner sales and an increase in low-margin electronic organizer sales. Core training programs offered by the Company have gross margins that are generally higher than the Company's gross margin taken as a whole. Decreased sales of these higher-margin programs resulted in a lower total gross margin for the Company during the second quarter of fiscal 1999. During the prior year, the Company entered into a mass marketing agreement with a national office products retailer to distribute a limited line of the Company's products. However, related inventory write-offs and other costs of the agreement were higher than expected, resulting in an unfavorable impact to the Company's gross margin. Additionally, the Company discounted several binder models during the second quarter that resulted in favorable unit sales, but at reduced margins. Book royalties received in the prior year reflect the impact of "7 Habits of Highly Effective Families," which was released in fiscal 1998 and had decreased sales during the current quarter, thus directly impacting the Company's gross margin. Partially offsetting these unfavorable items, the Company continues to improve its purchasing and production processes, which have reduced the cost of paper-based products.

Selling, general and administrative ("SG\&A") expenses increased \$1.9 million to $40.9 \%$ of sales, compared to $39.1 \%$ of sales during the prior year. The increase was primarily due to the acquisition of King Bear, which added \$2.6 million of SG\&A expenses during the quarter ended February 27, 1999. In addition, SG\&A expenses increased due to new store openings. These increases were partially offset by decreases in operating costs resulting from the sale of the Institute of Fitness, which had \$0.9 million of SG\&A expenses during the second quarter of fiscal 1998, and by decreases in other core operating costs.

Depreciation charges increased by $\$ 0.2$ million over the prior year due to new computer equipment purchased in conjunction with the business transformation project and the addition of leasehold improvements for new stores. Amortization charges increased by $\$ 0.9$ million due to goodwill amortization from the acquisition of King Bear, amortization of contingent earnout payments made during the second quarter of fiscal 1999, and amortization of certain business transformation costs.

Income taxes have been accrued using an effective rate of $42.0 \%$ for the quarter ended February 27, 1999 compared to $41.5 \%$ for the prior year. The increase was primarily due to additional non-deductible goodwill generated from Premier contingent earnout payments.

## Six Months Ended February 27, 1999 Compared to the Six Months

Ended February 28,1998
Consumer Products sales were flat compared to the prior year. Sales increases from the Company's retail stores, mass marketing and contract stationer channels, technology-related products and the Internet channel were offset by sales decreases from Productivity Plus and catalog operations. Retail store sales increased due to the addition of eight new stores as comparable store sales were flat compared to the prior year. The Company had increased sales from mass market and contract stationer channels resulting from increased demand and new marketing and distribution agreements. However, based upon pricing and profitability concerns, the Company is reevaluating any future product sales activity in its mass market channel. In addition, technology sales increased primarily due to an increase in demand for electronic-based organizers, including items such as the Palm V(TM) by 3Com(R) and the Company's Franklin Planner(TM) software (formerly "Ascend"). Sales from the Internet channel have increased due to general changes in consumer buying habits and ongoing enhancements to the Company's electronic commerce infrastructure. Increased sales from these channels were offset by a decrease in sales from Productivity Plus and the catalog. Productivity Plus, which sells product primarily to the government, continues to be unfavorably affected by changes in the government procurement process. A portion of the decrease in catalog sales, and slower than expected comparable store sales, is attributable to sales growth in other distribution channels including mass markets, contract stationers and the Internet.

Training and Education sales decreased by $\$ 7.5$ million, or $9 \%$, compared to the prior year. Training sales decreased in core training program sales, primarily from both public and corporate/on-site leadership seminars. Book royalties also decreased due to the timing of royalty payments from the "7 Habits of Effective Families," which was released during fiscal 1998. In addition, sales from Premier decreased compared to the prior year due to the timing of school agendas shipped. These decreases were partially offset by growth from new business in the network marketing channel and increased Personal Coaching program sales.

International sales increased by $\$ 5.7$ million, or $25 \%$, compared to the prior year. The increase was due to the acquisition of King Bear, which has added $\$ 6.4$ million in sales to the current fiscal year. Decreased sales in Canada, the United Kingdom and the Middle East, combined with generally flat sales performance in other geographic regions partially offset the increased sales from King Bear. In addition, generally weaker exchange rates adversely affected reported sales compared to the prior year.

Other sales decreased by $\$ 3.2$ million, or $17 \%$, compared to the prior year. The decrease was due to the sale of the Company's Institute of Fitness, which recognized $\$ 3.7$ million of sales during the six months ended February 28, 1998, but was sold during the fourth quarter of fiscal 1998. The decrease resulting from the Institute of Fitness sale was partially offset by increased commercial printing sales at Publishers Press.

Gross margin was $59.7 \%$ of sales for the six months ended February 27, 1999, compared to $61.0 \%$ for the prior year. During the first quarter of fiscal 1999, the Company improved its gross margin percentage due to manufacturing process improvements, enhanced inventory management procedures and expanded internal production capacity. The Company continued to improve procedures during the second quarter of fiscal 1999, which further reduced the cost of paper-based products. However, the gross margin was unfavorably affected by changes in product mix, decreased core training volume, costs associated with a mass marketing agreement, product discounting and decreased book royalties during the second quarter of fiscal 1999, as described above.

Selling, general and administrative expenses increased $\$ 3.1$ million to $40.6 \%$ of sales, compared to $38.7 \%$ of sales during the prior year. The increase was primarily due to the acquisition of King Bear, which added $\$ 5.2$ million of SG\&A expenses during the six months ended February 27, 1999. SG\&A expenses also increased due to new store openings. These increases were partially offset by decreases in operating costs resulting from the sale of the Institute of Fitness, which had $\$ 1.9$ million of SG\&A expenses during the first six months of fiscal 1998. In addition, core SG\&A expenses decreased due to general initiatives to reduce operating expenses as a result of slower than expected sales performance.

Depreciation charges increased by $\$ 1.1$ million due to new computer equipment purchased in conjunction with the business transformation project, new printing presses and other manufacturing equipment, and the addition of leasehold improvements for new retail stores. Amortization charges increased by $\$ 1.6$ million compared to the prior year due to goodwill amortization from the acquisition of King Bear, contingent earnout payments and the amortization of certain business transformation costs.

Income taxes have been accrued using an effective rate of $42.0 \%$ for the six months ended February 27, 1999 compared to $41.5 \%$ for the prior year. The increase was primarily due to additional non-deductible goodwill generated from Premier contingent earnout payments. Based upon current income estimates, the effective tax rate is expected to increase during the fourth quarter of fiscal 1999.

During fiscal 1998, the EITF of the FASB issued consensus ruling 97-13, which specifies the accounting treatment of certain business reengineering and information technology implementation costs. In connection with the project, the Company has capitalized costs in accordance with generally accepted accounting principles. Certain previously capitalized costs of the project were written off in accordance with EITF 97-13 and recorded as a cumulative adjustment during the Company's first quarter of fiscal 1998. The cumulative amount written off during the first quarter of fiscal 1998 was $\$ 2.1$ million, net of tax.

## LIQUIDITY AND CAPITAL RESOURCES

Historically, the Company's primary sources of capital have been net cash provided by operating activities, long-term borrowings, and line-of-credit financing. Working capital requirements have also been financed through short-term borrowings.

Net cash provided by operating activities for the six months ended February 27, 1999, was $\$ 31.2$ million compared to $\$ 41.7$ million in the prior year. Adjustments to net income for the six months ended February 27, 1999 included $\$ 20.6$ million of depreciation and amortization charges during fiscal 1999. The primary source of cash from operations was the collection of accounts receivable. The decline in accounts receivable was due primarily to the business cycle of Premier, which has seasonally high sales during the Company's fourth fiscal quarter. However, accounts receivable also declined due to decreased sales during the six months ended February 27, 1999. The primary use of cash was the production and purchase of inventory, especially technology-related items and new products. The decrease in accounts payable and accrued liabilities is also primarily due to the seasonal nature of Premier's operations.

Net cash used for investing activities totaled $\$ 27.9$ million during the first six months of fiscal 1999 compared to $\$ 28.7$ million in the prior year. Of this amount, $\$ 8.9$ million was used to purchase computer hardware and software, manufacturing equipment, leasehold improvements and other property and equipment. The remaining $\$ 19.0$ million was used to complete the purchase of King Bear, acquire certain intellectual property and pay contingent earnout payments to the former owners of Premier and Personal Coaching.

Net cash provided by financing activities was $\$ 0.6$ million for the six months ended February 27, 1999 compared to net cash used of $\$ 8.9$ million in the prior year. The primary uses of financing cash were the purchase of 1.5 million shares the Company's common stock for $\$ 26.7$ million and the payment of Premier's short-term line of credit. Cash from financing sources was primarily derived from the Company's long-term and short-term credit facilities. The Company has unsecured bank lines of credit available for working capital needs totaling $\$ 89.0$ million, of which $\$ 67.3$ million was outstanding at February 27, 1999. The lines of credit and $\$ 85.0$ million long-term notes payable require the Company to maintain certain financial ratios and working capital levels. The Company was in compliance with the borrowing covenants associated with these debt instruments as of February 27, 1999.

Working capital for the six months ended February 27, 1999 increased by $\$ 19.6$ million. Management anticipates that its existing capital resources and available lines of credit will be sufficient to maintain current operations and planned growth for the foreseeable future.

## MARKET RISK OF FINANCIAL INSTRUMENTS

The Company has exposure to market risk from foreign currency exchange rates and changes in interest rates. To manage the volatility related to currency exchange rates, the Company has entered into limited derivative transactions to manage well-defined foreign exchange risks. However, the notional amount of the exchange contracts is immaterial and any default by counterparties, although unlikely, would have an insignificant effect on the Company's financial statements. Corresponding gains and losses on derivative contracts was also immaterial for the six months ended February 27, 1999. As the Company continues to expand internationally, the Company's use of foreign exchange contracts may grow in order to manage the foreign currency risks to the Company. As of February 27, 1999, the Company had not entered into derivative instruments to hedge its exposure to interest rate risk.

YEAR 2000 ISSUES
The Company is actively engaged in assessing and correcting potential year 2000 ("Y2K") information system problems. During fiscal 1997, the Company initiated a business reengineering and information system implementation project that affects nearly every aspect of the Company's operations. In an effort to address compliance issues, the scope of the Project was expanded to ensure Y2K compliance for newly acquired software and hardware. From this process, a team was created to specifically work toward Y2K compliance. The Project has three significant phases that are designed to improve both operating processes and information systems capabilities.

The first phase of the Project included hardware and software for the Company's financial reporting and manufacturing operations. During fiscal 1998, phase one was completed with hardware and software that has been tested and certified as Y2K compliant by the manufacturers. Phase two focuses on payroll and human resource applications and became operational in January 1999 with hardware and software that has been tested and certified as Y2K compliant by the manufacturers. Phase three addresses the "Order to Collect" systems and is expected to be completed in various stages through the year 2000 with critical applications to be made Y2K compliant before the end of 1999.

## State of Readiness

The Company's information systems fall into four general categories: (i) Financial, (ii) Supply Chain, (iii) Order to Collect, and (iv) Office Support. The Financial system includes the general ledger, accounts payable, sales and use tax calculations, payroll and human resources applications. Phase one of the Project provided systems that are Y2K compliant for the general ledger, accounts payable and sales and use tax calculations. Payroll and human resource systems were the subject of phase two, which was made operational and compliant in January 1999.

The Supply Chain system includes applications for production planning, purchasing and product management. These systems were also an element of phase one and are certified by the hardware and software manufacturers as Y2K compliant.

The Company's Order to Collect system includes applications for order entry, seminar registration, retail sales, order fulfillment, order shipping, invoicing and collections. These systems will be affected by phase three of the Project and completion is expected in various stages through the year 2000. As a result, the Order to Collect system has been reviewed for non-compliance. Certain Y2K issues have been noted in the seminar registration and database applications, third-party utilities and services (primarily telephones, electrical, bankcard processing services and shipping services) and the accounts receivable database and invoicing system. The Company is currently working to obtain software upgrades or replacements for the critical applications, as well as certification letters from service providers, to mitigate potential exposure in these areas.

The Office Support system includes network hardware and operating systems, desktop and laptop computers, and servers. The Company has evaluated Y2K compliance for these systems and has identified potential compliance issues primarily related to imbedded time clocks in older hardware and equipment. However, since the majority of the Company's hardware has been replaced or upgraded over the past two years, critical systems compliance is not expected to be a major issue.

The Company has also evaluated non-information systems for Y2K compliance. Non-compliance issues have been identified and prioritized to ensure that critical functions of the business will be operational before the year 2000.

Cost to Address Y2K Issues
As of February 27, 1999, the Company had spent $\$ 9.8$ million on hardware and $\$ 4.9$ million for software in connection with the Project. Consultants were hired to implement software modules and improve business processes, but not necessarily to provide specific Y2K remediation services. The Company also had commitments of $\$ 4.6$ million for purchased software and expects to spend an additional $\$ 1.8$ million in other direct costs related to the assessment and correction of potential Y2K issues as of February 27, 1999.

The Company anticipates that the risks related to its information and non-information systems will be mitigated by current efforts being made in conjunction with the Project as well as ongoing assessment and correction programs. However, the primary Y2K risk to the Company's operations is service disruption from third-party providers that supply telephone, electrical, banking and shipping services. Any disruption of these critical services would hinder the Company's ability to receive, process and ship orders. Therefore, efforts are currently underway to obtain Y2K compliance certification from the Company's major service providers. Due to the nature of its products and services, the Company does not expect any significant Y 2 K problems with its products or services.

Contingency Plans

The Company is currently working on a formal contingency plan for Y2K issues and expects such a plan to be in place before the end of 1999. This contingency plan includes items such as alternate sources of electricity and other essential services necessary to maintain Company operations. However, the Company does have well-defined manual processes which could be used in the event of some system and service disruptions.

## "Safe Harbor" Statement Under the Private Securities Litigation Reform Act of 1995

With the exception of historical information (information relating to the Company's financial condition and results of operations at historical dates or for historical periods), the matters discussed in this Management's Discussion and Analysis of Financial Condition and Results of Operations are forward-looking statements that necessarily are based on certain assumptions and are subject to certain risks and uncertainties. Such uncertanties include, but are not limited to, unanticipated developments in any one or more of the following areas: the integration of acquired or merged businesses, management of growth, dependence on products or services, the rate and consumer acceptance of new product introductions, competition, Y2K issues, the number and nature of customers and their product orders, pricing, pending and threatened litigation, and other risk factors which may be detailed from time to time in the Company's press releases, reports to shareholders and in the Securities and Exchange Commission filings.

These forward-looking statements are based on management's expectations as of the date hereof, and the Company does not undertake any responsibility to update any of these statements in the future. Actual future performance and results could differ from that contained in or suggested by these forward-looking statements as a result of the factors set forth in this Management's Discussion and Analysis of Financial Condition and Results of Operations, the business risks described in the Company's Form 10-K Report for the year ended August 31, 1998 and elsewhere in the Company's filings with the Securities and Exchange Commission.

Item 1. Legal Proceedings:
Not applicable.
Item 2. Changes in Securities:
Not applicable.
Item 3. Defaults upon Senior Securities:
Not applicable.
Item 4. Submission of Matters to a Vote of Security Holders:
The Company held its Annual Meeting of Shareholders on January 8, 1999. At this meeting, Jon H. Rowberry, Stephen M.R. Covey, Robert H. Daines and E.J. "Jake" Garn were elected as members of the Board of Directors for three-year terms that expire at the Annual Meeting of Shareholders to be held in 2002, or until their successors are elected and qualified. The number of shares voting in favor of each director was as follows:

| Jon H. Rowberry | $16,980,833$ |
| :--- | :--- |
| Stephen M.R. Covey | $16,974,497$ |
| Robert H. Daines | $16,980,373$ |
| E.J. "Jake" Garn | $16,845,826$ |

During the annual meeting, the shareholders also ratified the appointment of Arthur Andersen LLP as independent certified public accountants for the fiscal year ending August 31, 1999. The number of shares voting in favor of Arthur Andersen LLP was 17,211,145, with 3,127 shares voting against and 7,880 shares voting to abstain.

Item 5. Other information:
Not applicable.
Item 6. Exhibits and Reports on Form 8-K:
(A) Exhibits:
27. Financial Data Schedule
(B) Reports on Form 8-K:

Not applicable.

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

FRANKLIN COVEY CO.

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Date: April 13, 1999
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By: /s/ Jon H. Rowberry
Jon H. Rowberry
President
Chief Executive Officer

By: /s/ John L. Theler
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John L. Theler
Executive Vice President
Chief Financial Officer

0000886206
FRANKLIN COVEY CO.
1,000
US DOLLARS

3-MOS
AUG-31-1999
NOV-29-1998
FEB-27-1999
1.0

0
58, 924
2,447
59,154
168,496
80, 021
204, 630
80,021
588,113
66,981

0
0
1,353
333, 259
588, 113
151, 355
,

| 137,089 |  |
| ---: | ---: |
| 137,089 | 57,961 |

57,961
65,498
0
2,325
11, 305
4,748
6,557
${ }^{0}$
0
6,557
. 31
. 31

